



## Colyton Caterpillars Early Education

### Early Years Settling in Policy

This policy was agreed by trustees/staff:	
Date of last review:	December 2023
Date of next review:	July 2024
Reviewed by:	K.Clode

When your child is ready to start at Caterpillars, as a team we feel it's really important for you to get to know the setting, it's learning environment and especially your child's keyperson. So, we have a graduated entry process which consists of several drop-in taster sessions before your start date.

#### **First Visit**

Come in and have a cup of tea, meet your child's keyperson and the rest of the team. Your child's keyperson can work out a settling in plan with you that best suits your child's needs. You can go and play with your child exploring the setting. Parents to fill in the 'All about me' form.

#### **Further sessions, as many as required.**

This is to come and play and explore the environment alongside the parents or carer. Then if your child is ready to start the settling independently they can have 2 or 3 taster sessions prior to their start date or more where required depending on the child's individual needs.