



## **Colyton Caterpillars Early Education**

### **Early Years Settling in Policy**

This policy was agreed by trustees/staff:	
Date of last review:	January 2025
Date of next review:	July 2025
Reviewed by:	K.Clode

When your child is ready to start at Caterpillars, as a team we feel it's really important for you to get to know the setting, it's learning environment and especially your child's keyperson. So, we have a graduated entry process which consists of a couple of taster sessions before your start date. We recommend that children have 2 taster sessions prior to starting of an hour/hour and a half to explore the setting and get to know the staff. Parent/carers are encouraged to drop their child off for each taster session.

Following these taster sessions, depending on the child's individual needs, more taster sessions can be booked in where it is needed.

Parent/carers are sent an all about me on admission so that this can be handed to the child's keyworker so that they can be familiar with the child's likes/dislikes/routines ahead of their start date.